



OFFICE OF THE ACADEMIC REGISTRAR

GURUCHARAN UNIVERSITY

SILCHAR, CACHAR : ASSAM

গুরুচরণ বিশ্ববিদ্যালয়

শিলচর, কাছাড় : আসাম

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Ref no: 104/1/2025/I/381

Date:12/09/2026

NOTICE

Upload of Details for Identity Card cum Borrower's Card

All newly admitted students of HS 1st year, HS 2nd year, FYUG: 1st sem, 3rd sem, 5th sem, 7th sem, FYIMP: 1st sem, MBA and PG are hereby advised to upload their passport-size photograph in proper university uniform and address details for the purpose of preparation of their Identity Card cum Borrower's Card.

Students are required to follow the steps given below:

1. Visit the University portal: <https://gccollegeonline.in>
2. Register on the College Portal using the required details.
3. After Registration, the User ID and Password will be sent to the student's registered email id used at the time of registration on the portal.
4. After successful registration, log in to the portal using the user id and password as received.
5. Select the "Library Card" option.
6. Upload the required passport size photograph and address details.
7. A pop up will be shown "Image uploaded successfully" and after updating address "Address details saved successfully".

All concerned students are directed to complete the process with immediate effect to facilitate the timely preparation of their Identity Card cum Borrower's Card.

The matter may kindly be treated as urgent.

Dr. Abhijit Nath
Academic Registrar
Gurucharan University, Silchar

Copy to:

- 1)PS to VC for kind information to the Hon'ble Vice chancellor.
- 2)Registrar/FO/CoE/ Director IQAC/DSW/Associate Deans/Hods for information.
- 3)Guard file.

Dr. Abhijit Nath
Academic Registrar
Gurucharan University, Silchar